



## REQUEST FOR QUOTATION

RFQ-CO-20-001

The Human Settlements Adjudication Commission (HSAC), through its Bids and Awards Committee, will undertake a Small Value Procurement for the **Supply and Delivery of Printers** pursuant to Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project/activity/program are as follows:

**Name of Project:** *Supply and Delivery of Printers*

**Area of Delivery:** HSAC Central Office, Quezon City

**Approved Budget for the Contract:** Eighty Three Thousand Pesos (Php83,000.00), inclusive of tax

Lot	Description	Quantity	Approved Budget for the Contract (ABC) per Unit	Approved Budget for the Contract (ABC) per Lot
1	Ink Tank Printers	3	Five Thousand Pesos (PhP5,000.00)	Fifteen Thousand Pesos (PhP15,000.00)
2	All-in-One Ink Tank Printers (Print, Scan, and Copy)	5	Eight Thousand Pesos (PhP8,000.00)	Forty Thousand Pesos (PhP40,000.00)
3	Multi-Function Ink Tank Printers (Print, Scan, Copy and Fax)	2	Fourteen Thousand Pesos (PhP14,000.00)	Twenty-Eight Thousand Pesos (PhP28,000.00)

\*Please refer to Technical Specifications attached as **"Annex A"**

**Delivery Period:** Fifteen (15) days from receipt of Purchase Order

Interested suppliers are requested to provide their PhilGEPS Registration Number and to attach together with their duly signed Price Quotation, copy of their Mayor's/Business Permit, Omnibus Sworn Statement and copy of product brochures.

The deadline for the submission of open quotation and eligibility documents is on or before **9:00AM of 16 October 2020** at the Procurement Section – General Services Division, 6/F HLURB Building, Kalayaan Avenue corner Mayaman Street, Diliman, Quezon City, or through E-mail address at [procurement@hsac.gov.ph](mailto:procurement@hsac.gov.ph).



Human Settlements Adjudication Commission  
HLURB Bldg., Kalayaan Ave., cor. Mayaman St.,  
Diliman, Quezon City

Procurement Reference No. RFQ-CO-20-001

The HSAC assumes no responsibility whatsoever to compensate or indemnify supplier/s for any expenses incurred in the preparation and submission of proposals. The HSAC, likewise, reserves the right to reject any or all proposals found to be disadvantageous to the government.

For inquiries, you may contact **Procurement Section** at Mobile No. 0921-9333445.

**FREDERICK ALLAN M. LIGSAY**

Procurement Section, General Services Division  
Administrative Service



## Supply and Delivery of Office Printers

### Technical Specifications

Lot 1: Three (3) units Ink Tank Printer @Php5,000.00/unit		Total Amount: Php15,000.00
<b>Specifications</b>		
<b>Printing Technology</b>		
Print Method:	On-demand inkjet (Piezoelectric)	
Maximum Print Resolution:	720 x 720 dpi (with Variable-Sized Droplet Technology)	
Minimum Ink Droplet Volume:	3pl	
Automatic Duplex Printing:	No	
Black Nozzle Configuration:	180	
Colour Nozzle Configuration:	59 per colour (Cyan, Magenta, Yellow)	
Print Direction:	Bi-directional printing, Uni-directional printing	
<b>Print Speed</b>		
ISO 24734, A4 Simplex (Black / Colour):	Up to 8.5ipm / 4.5ipm	
<b>Paper Handling</b>		
Number of Paper Trays:	1	
Standard Paper Input Capacity:	Up to 50 sheets, A4 Plain paper (75g/m <sup>2</sup> )	
Maximum Paper Size:	215.9x1117.6mm (8.5 x 44")	
Paper Feed Method:	Friction feed	
Print Margin:	3mm top, left, right, bottom	
<b>Connectivity</b>		
Standard:	USB 2.0	
<b>Supported OS and Applications</b>		
Supported OS:	Windows XP / Vista / 7 / 8 / 8.1 / 10	
	Mac OS X 10.5.8 or later	
<b>Dimensions and Weight</b>		
Dimensions (W x D x H):	461 x 215 x 130 mm	
Weight:	2.4kg	

hand