



Republic of the Philippines

**HUMAN SETTLEMENTS ADJUDICATION COMMISSION**

*Komisyon sa Adhukasyon para sa Pananahang Pantao*

**REGIONAL ADJUDICATION BRANCH NO. IV-A**

**REQUEST FOR QUOTATION  
RFQ-RAB4A-21-002**

Pursuant to Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act", the Human Settlements Adjudication Commission - Regional Adjudication Branch 4A (HSAC-RAB 4A) is inviting supplier/s to submit quotation/proposal for the ***Contracting of One (1) Janitorial Personnel for the period February - December 2021 with an Approved Budget for the Contract (ABC) of One Hundred Fifty-Four Thousand Pesos (Php154,000.00) inclusive of taxes.***

The prospective supplier agree and obligate to provide janitorial services to maintain the sanitation and cleanliness of the office of the Human Settlements Adjudication Commission Regional Adjudication Branch 4A located at Units 207 & 208 Dencris Business Center, National Highway Barangay Halang, Calamba City, Laguna.

Addressed your quotation/proposal to:

**ROLANDO B. BACSA**

OIC, Chief Administrative Officer  
Units 207 & 208 Dencris Business Center,  
National Highway Barangay Halang, Calamba City, Laguna

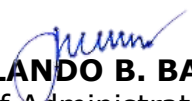
Please include in your proposal the following documents:

- a. Mayor's/Business Permit;
- b. DTI/SEC Registration;
- c. Tax Clearance Certificate;
- d. Latest Income/Business Tax Returns;
- e. PhilGEPS Registration No./Certificate of PhilGEPS Registration; and,
- f. Omnibus Sworn Statement.

For more details, please contact **Mr. Rolando B. Bacsa** at telephone no. (049) 306-2038 or mobile number 0917-1279915, email address: rab4a@hsac.gov.ph

The HSAC-RAB 4A assumes no responsibility whatsoever to compensate or indemnify supplier/s for any expenses incurred in the preparation and submission of quotation.

The HSAC-RAB 4A reserves the right to accept or reject any or all quotations found to be disadvantageous to the government.

  
**ROLANDO B. BACSA**  
OIC, Chief Administrative Officer